



# Juan David González

Higher Technician in Administration and Finance

## Career Profile

I consider myself a dynamic and decisive person with the ability to improve every day. I have experience in the administration sector. At the moment I am looking for a stable workplace that accommodates my knowledge as a senior administrative technician.

## Education

**Centre d'estudis Politècnics | Barcelona, España**

**Certificate of Higher Education Administration and finance  
(2021 - Studying)**

**IES Puig Castellar | Barcelona, España**

**High School focused on social sciences  
(September 2018 - June 2021)**

**La Milagrosa | Palma de Mallorca, España**

**Lower Secondary education (September 2014- June 2018)**

## Experience

**Higher Technician in administration and finance**

**Crima Cars S.L. | November 2022 - April 2023**

- Perform accounting and tax management,
- Organize and supervise the administrative management of company
- Documentation tasks and negotiation activities with suppliers.

**Cleaner**

**Company SERNET | September 2020 - June 2021**

- Clean Windows.
- To clean houses.
- Home maintenance

**Construction Assistant**

**Diaz Buildings S.L. | January 2019 - August 2019**

- Review the situation of the work
- Forced Labor
- Construction assistant

## Abilities

- Responsible.
- Skilled.
- Retailer
- Resolutive

## Languages

• **Spanish**

• **Catalan**

• **Englisih**

02/05/2002

## Contact



+34 607 27 33 85



juandavidgl1980@gmail.com



Rambla de Sant Sebastià 10,  
Santa Coloma de gramanet

## Skills

- Total availability.
- Microsoft office at an advanced level
- Streaming operation:.
- Management of social networks.

## Interesting Facts

- I like to travel and learn about other cultures
- Video games as hobbies
- Soccer lover.